

Electoral Roll Report to APCM on 11th May 2025

Under CRR 6(1) and (2) notice that a new roll is being prepared must be given every sixth year, starting with 2025.

The PCC must take reasonable steps to inform every person on the current roll that a new roll is being prepared (CRR 7(1)(a)) and that people on the existing roll who wish to be on the new roll must reapply (CRR 7(1)(b) and 7(3)).

The following steps have been taken to meet these requirements:

- a) Requested churchwardens of Saffron Walden, Swards End and Little Walden churches to display the statutory notice for at least 14 days at or near the principal entrances from 9th April 2025 (CRR 6(1)(a));
- b) Requested the Parish Office to inform recipients of the weekly emailed bulletin that application forms may be obtained by email or as paper copies from the respective churches;
- c) Requested the Parish Office to include a notice in *The Grapevine* that a new roll is being prepared and the need for existing members to reapply;
- d) Reminded clergy of the obligation under CRR 6(4) to make an announcement at every service for two specified Sundays that a new roll is being created;
- e) Put a notice and application form on the church website;
- f) Included a notification in the March and April issues of *Parish News* that a new electoral roll is being created and the need for people on the existing roll to re-apply.
- g) Wrote to people on the current roll from whom we had not received applications and for whom we do not have an email address and placed the letters in church for collection. Any that are not collected were then posted.

The churchwardens were requested, under CRR 8 to publish the names on the new roll, for the correction or errors and omissions, for at least 14 days after the new roll is completed, which must be at least 15 days before the APCM i.e. by 26th April 2025.

It is reported, under CRR M5 (1) (a), that the numbers entered on the new roll are 231, of whom 35 worship, or also worship, at Swards End and 15 worship, or also worship, at Little Walden. This compares with 284 on the old roll, of whom 39 worshipped, or also worshipped, at Swards End and 18 worshipped, or also worshipped, at Little Walden. The new figure of 231 includes 43 people who were not on the old roll.

I have resigned my role as Electoral Roll Officer effective from the APCM on 11th May 2025 and thank the Parish Office and Welcomers for all the assistance they have given.

Clifford Want
Electoral Roll Officer
15th April 2025